



Lafayette County Land Records Department
USDA Service Center
1900 Ervin Johnson Drive
Darlington, WI 53530-9271

* These minutes are subject to the approval of the Land Information Council on 9/17/2015 *

MINUTES
MEETING OF THE LAND INFORMATION COUNCIL
LAFAYETTE COUNTY COURTHOUSE, ROOM 202
Thursday, September 3, 2015 at 3:30 p.m.

The meeting of the Land Information Council was called to order at 3:30 p.m. by Chairman J. Wiegel. Others present were: Aulik, Boll, Burk, Garthwaite, Loeffelholz, Maurer, and Taylor
Absent: Burgess, Jean

Loeffelholz stated that the agenda was posted in the USDA Service Center, by the County Clerk's Office, the Darlington Municipal Building, on the Lafayette County Webpage; and was sent to the press.

Motion was made by Boll and second by Garthwaite to approve the agenda as printed. Motion carried.

Motion by Garthwaite and second by Aulik to approve the minutes of the previous meeting as printed. Motion carried.

Public Comment: None

Land Records Bills: None

GIS Coordinator Position – Discussion & Possible Action: Taylor asked if there were any questions from the previous meeting's information.

Loeffelholz stated that the 2 positions should be housed together and work together. Zoning can transfer folders to make this work. Boll also agreed that the 2 positions should work together. Maurer stated that according to Corp Counsel, this Committee is not a sub-committee of the County Board.

Aulik explained the job descriptions and talked about certain areas of Land Information. (See attached job description).

Maurer handed out other comparables. (See Copy) Boll & Burk both had questions regarding pay.

Burk also answered questions about specialist or technician descriptions. Maurer and Burk discussed job titles and pay.

Discussion was also held as to what person or committee the Lafayette County GIS Coordinator would report to. It was decided it should be the Treasurer and the Finance Committee.

Discussion was held regarding pay range.

Maurer explained about the HR Committee. Taylor asked about comparables.

Burk asked about the “rebranding” of the position title.

A pay range of \$22.50-24.00 was proposed to go through HR. Aulik explained which counties she used and about “Coordinators”. Boll asked about Green, Iowa, and Grant counties. Maurer explained again how the GIS Coordinator will be the Land Information Officer position. Maurer also asked about Land Conservation. Loeffelholz stated that Land Conservation would support what this Council puts forth.

Motion by Maurer and second by Garthwaite to eliminate the Land Records Coordinator position and to create the Lafayette County GIS Coordinator position. That position should report to the Treasurer. The pay range for the position should be \$22.50-24.00/hr., and should also be an exempt position. Motion carried.

Land Information Budget – Discussion & Possible Action: Maurer went over the budget. (See Copy)

Boll asked about retained fees in the future.

Aulik asked about grant funding instead of retained fees. GIS Internet should increase some.

Discussion followed regarding grants in the future and how the money will be spent. Aulik also discussed the air photo money.

There was also discussion regarding Tie Sheets and getting monumentation.

Aulik spoke about the Parcel Fabric and how we need more survey grade parcels.

Discussion followed regarding future budgets and projects. There may be a need for changes the next year.

Motion by Boll and second by Taylor to approve the presented budget. Motion carried.

Future agenda items: Aulik will work on this.

The next meeting of the Land Information Council will be Thursday, September 17 at 3:00 p.m.

Motion by Boll and second by Aulik to adjourn the meeting at 5:25 p.m. Motion carried.

Recorded By

Terry Loeffelholz
For
LIC Secretary

APPROVAL OF MEETING MINUTES
